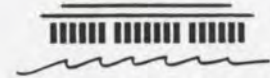


The Kennedy Center

THE JOHN F KENNEDY CENTER FOR THE PERFORMING ARTS



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MEMORANDUM

TO: PRESIDENT'S ADVISORY COMMITTEE ON THE ARTS

FROM: DONNA AXUM WHITWORTH
CHAIRMAN, SPECIAL EVENTS COMMITTEE

DATE: FEBRUARY 2, 1996

RE: PACA MEETING MARCH 3 AND 4, 1996
IN PALM BEACH, FLORIDA

Now that the Blizzard of 1996 has kindly ceased, here are the detailed materials regarding our March meeting activities. Please review them carefully and return them to the Kennedy Center by no later than Monday, February 12, 1996. If you intend to bring guests, please be sure to include them in your response form and conference fees.

This will be a very relaxing weekend, with plenty of tennis, golf, informational seminars. We will register the group on Sunday, March 3 and 4 from 11:00 PM to 4:00 PM. Once you have registered, and if you don't have a early afternoon meeting, I encourage you to take full advantage of this five star hotel and its facilities. If golf or tennis is your game of choice, please contact the hotel directly for your reservations. If you would rather spend your afternoon in the Fitness Center, I encourage you to contact the hotel to make your reservations. With regard to site seeing, I have included some suggestions for your consideration. Palm Beach is full of very interesting things to see and do - from sport fishing and sailing to art galleries and shopping.

Sunday afternoon the Executive Committee will be meeting, as will the Special Events Committee. Following these meetings, we will be holding the Fundraising and Public Relations Seminar from 3:00 PM to 4:30 PM, so bring your ideas and questions. That evening, we will be holding our dinner in the historic Circle Dining Room of the Breakers Hotel before we move to the Kravis Center for a performance by the Bolshoi Ballet. The Bolshoi will be performing *Chopiniana (Les Sylphides)* and *Giselle, Act II*.

Monday morning we will conduct our breakfast meeting from 8:30 AM to 10:00 AM. After the meeting concludes, we will have a brief follow-up session to our fundraising and public relations seminar - for those ideas and questions that popped into your head after the session concluded. We will then leave the Breakers at 11:30 AM for a luncheon at on the private yacht, Mariner III. The Mariner III is owned by the Kennedy Engine Company of Missouri and is captained by Sean Kennedy. Sean

will be cruising along the Palm Beach coastline and giving us the opportunity to view some spectacular homes.

After our cruise, Monday afternoon should get the competitive juices flowing - golf enthusiasts will have a nine hole golf tournament (if the sun lasts play more). A tennis round robin will also be held on the Breaker's tennis courts. For shopping enthusiasts, Worth Avenue is within a few short steps from the Hotel

After a day of many activities, we will hold our final dinner at Villa Fontana. Villa Fontana is privately owned and was once the home of Addison Mizner, one of the famous developers of Palm Beach.

HOTEL ACCOMMODATIONS:

We have set aside a block of rooms for March 3 and 4. As many of you know, we had a cut off of February 3. Please make your reservations directly with the Breakers Hotel. Hotel information is included on the reverse side of the RSVP form.

Please be sure when making your hotel reservations to refer to the President's Advisory Committee on the Arts. A limited number of rooms is available, so please contact the Breakers directly at your earliest convenience. Our block is available for reservations until February 3, 1996.

CONFERENCE FEE:

As we have mentioned earlier, there will be a charge for the various activities and any transportation. Please indicate on the attached form the activities and services in which you will be participating on March 3 and 4, and the resulting total fees you are remitting. Please enclose a check made payable to the Kennedy Center for the total amount or indicate which credit card you would prefer to use, with the appropriate information and signature. Again, if you intend to bring guests, please be sure to include them in your response form and conference fees.

ADDITIONAL INFORMATION:

Please return your reservation form by no later than February 12, 1996. I look forward to seeing you March 3 and 4!